
COUNCIL

BULLETIN

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Compiled, designed and produced by
Member Services

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Epping Forest District Council
www.eppingforestdc.gov.uk



PART A - FORWARD DIARY

Key to abbreviations:

CC	Council Chamber	Cab Off	Cabinet Office
CR1	Committee Room 1	CONF	Conference Room (1st floor)
CR2	Committee Room 2	CH OFF	Chairman of Council's Office
MR	Members' Room	TR RM	Training Room
TBD	To be decided	HEM	Hemnal Street Offices.
TBN	To be noted	HH	Homefield House
TBC	To be confirmed	ESC	Epping Sports Centre

Other venues are shown in full.

Week One: 24 February 2020 – 1 March 2020

Monday 24 February	6.30pm	Cooperation for Sustainable Development Member Board	CR1
	7.00pm	Local High Streets Task and Finish Panel	CR2
Tuesday 25 February	6.00pm	Member Briefing - Essex Police, Fire & Crime Commissioner	CC
	7.30pm	Council	CC
Wednesday 26 February	6.30pm	Briefing - Area Planning Sub Committee South	CR1
	7.30pm	Area Planning Sub Committee South	CC
Thursday 27 February			
Friday 28 February			
Saturday 29 February			
Sunday 1 March			

Week Two: 2 March 2020 – 8 March 2020

Monday 2 March	7.00pm	Standards Committee	CR1
Tuesday 3 March	10.00am	Licensing Sub-Committee	CC
	7.00pm	Waste Management Task & Finish Panel	CR1
	7.00pm	Epping Forest Youth Council	CC
Wednesday 4 March	6.30pm	Briefing - Area Planning Sub Committee East	CR1
	7.30pm	Area Planning Sub Committee East	CC
Thursday 5 March			
Friday 6 March			
Saturday 7 March			
Sunday 8 March			

Week Three: 9 March 2020 – 15 March 2020

Monday 9 March	11.30am 2.30pm 7.30pm	Councillor Portal Demonstration Licensing Committee Joint Meeting of Overview & Scrutiny Chairmen & Vice-Chairmen	CC CC CR1
Tuesday 10 March	6.00pm	Executive Briefing	CR1
Wednesday 11 March	5.30pm 6.30pm 7.30pm	Councillor Portal Demonstration Briefing - Area Planning Sub Committee West Area Planning Sub Committee West	CC CR1 CC
Thursday 12 March	7.00pm 7.00pm	Constitution Working Group Council Housebuilding Cabinet Committee	CR2 CC
Friday 13 March			
Saturday 14 March			
Sunday 15 March			

Week Four: 16 March 2020 – 21 March 2020

Monday 16 March	7.30pm	Local Councils' Liaison Committee	CC
Tuesday 17 March	7.30pm	Overview & Scrutiny Committee	CC
Wednesday 17 March	7.30pm	District Development Management Committee	CC
Thursday 18 March	2.00pm 7.00pm	Leisure Management Contract Partnership Board Local High Streets Task and Finish Panel	CR1 CR2
Friday 19 March			
Saturday 20 March			
Sunday 21 March			

PART B - ESSENTIAL INFORMATION

Committee Management System

The members' extranet facility for the Modern.Gov system is available at:

<https://eppingforestextranet.moderngov.co.uk/extranet>

Members may wish to save this link on their computer or mobile devices. Queries concerning login and password details for the extranet should be addressed to the Democratic Services Manager.

Constitution

The Council's Constitution is available at:

<https://rds.eppingforestdc.gov.uk/ieListMeetings.aspx?CIId=638&Info=1>

Queries concerning the Constitution should be addressed to the Democratic Services Manager

PART C - GENERAL INFORMATION

1. JOINT MEETING OF DEVELOPMENT MANAGEMENT CHAIRMEN & VICE-CHAIRMEN

Would Members please be aware that, with the agreement of the Chairman, the Joint Meeting of Development Management Chairmen & Vice-Chairmen has been moved from Thursday 5 March 2020 to Tuesday 31 March 2020.

(Further Information: Gary Woodhall ext 4470)

2. ELECTION COUNT ARRANGEMENTS MAY 2020

Election Count Arrangements May 2020

Dear Members,

The decision to move the early May Bank Holiday from Monday 4 May to Friday 8 May, has prompted a review of our count arrangements by the Elections Planning Group. In summary there are three main sets of elections on 7 May.

Thursday 7 May 2020

1. District Council – approximately 21 wards
2. Town and Parish Council – potentially 14 Councils with multiple candidates elected (Grass Skirts)
3. Police, Fire and Crime Commissioner – Single Transferable Vote

We expect some of the Town and Parish Council elections to be contested. There is the possibility of additional by-elections for District and County. Our arrangements also have to dovetail with the overall plan for the PFCC coordinated by Colchester Borough Council.

The PFCC elections require the full district-wide complement of 80 Polling Stations, open from 7am to 10pm as usual (with the proviso that stations may remain open a little longer for anyone in the queue to vote at 10pm). Some polling stations will have multiple elections and large numbers of ballot papers with consequential impact on the complexity of the verification process.

Any attempt to hold verification and count straight after polls close at 10pm would therefore entail a very complex process long into the following morning of Bank Holiday Friday. In the interests of the staff, count accuracy and respect for the Bank Holiday marking the 75th Anniversary of VE Day, we have therefore decided to postpone the verification and main count processes until Saturday and Sunday. Ballot boxes will therefore be closed and transported to a secure location for storage.

Saturday 9 May 2020

Count staff will convene at Debden Park School Count Centre at 9am for:

1. Verification of
District Council Wards
Town and Parish Councils
PFCC
Any by-elections

Verification results of the PFCC ballot will be forwarded to Colchester Borough Council.

2. Subject to successful completion of the verification process, we anticipate counting to begin between 1 and 2pm for

District Council Wards
Town and Parish Councils
Any by-elections

Once all the election results for Saturday have been declared, staff will be released. The remaining uncounted votes for the PFCC will be sealed and transported back to secure overnight storage.

Sunday 10 May 2020

Staff reconvene for the completion of the PFCC count starting at 1pm on Sunday in accordance with the conditions set down by Colchester Borough Council.

In normal circumstances I would endeavour to deliver all the results (verification and count) straight after polls close on Thursday night. However, I hope that in the exceptional circumstances, you will agree that the arrangements outlined above are the most sensible and practical way of delivering the results on this occasion.

Further information including our normal arrangements for attendance by candidates and agents will be issued through the Elections Office nearer the time.

Thank you.

Georgina Blakemore
(Acting) Returning Officer – and Chief Executive

3. COUNCILLOR PORTAL DEMONSTRATION

Members are invited to a demonstration of the new Councillor Portal.

These demonstrations will take place on t is the 9 March 11.30-12.30 with a repeat session on 11 of March is 5.30 to 6.30pm. These sessions will take place in the Council Chamber.

Please confirm your attendance to Kim Partridge, kpartridge@eppingforestdc.gov.uk

4. MEMBERS ACCOMMODATION WORKSHOP

You are invited to an Accommodation Workshop on Thursday 27 February at 18.30 to receive an update on the progress made on this project. You will also have the opportunity to discuss the options for meeting venues during the accommodation refurbishment decant period. Officers will also be seeking members' views and input into the design of the member area/facilities of the newly refurbished Civic Offices.

Sacha Jevans - Interim Strategic Director, Rob Pavey - Service Director (Customer Services) and Alison Girdiefski - Accommodation Project Consultant will be at the workshop.

5. JOINT MEETING OF OVERVIEW & SCRUTINY CHAIRMEN AND VICE-CHAIRMEN - CHANGE OF DATE

Will members please note that the date of the next meeting will now be held on Monday 9 March at 19.30. This is because the meeting would have clashed with an Exec Briefing scheduled for the evening of Tuesday 10 March. Apologies for any inconvenience caused.

(Further information: Vivienne Messenger ext 4265)

6. ESSEX COUNTY COUNCIL: WORK TO BEGIN ON VITAL NEW HARLOW JUNCTION (Pages 13 - 14)

Please see attached.

7. ESSEX MURDER DETECTIVES ARE THE FOCUS OF MAJOR NEW BBC TWO DOCUMENTARY (Pages 15 - 16)

Please see attached.

8. CHAIRMAN'S DIARY

None this week

LICENSING ACT 2003

None this week

PLANNING

1. Appeals Lodged

None this week

2. Forthcoming Planning Inquiries/Hearings -

Hearing – 8th and 9th July 2020 – EPF/3174/18 – Old Epping Laundry Site Bower Hill Epping CM16 7AD - Demolition of existing buildings and the erection of 58 no. residential units split between four blocks, along with internal landscaping and associated car and cycle parking – Sukhi Dhadwar ext. 4597

3. Enforcement Appeals

None this week

4. Appeal Decisions

EPF/1263/19 – Hainault Hall 173 Lambourne Road Chigwell Essex IG7 6JU - Variation of Condition 3: (Approved Plan Numbers) on planning permission EPF/0348/18 (Retention of height of rear pool building with incorporation of roof light windows, excavation of pool building by 1.2m to create mezzanine floor above pool, alterations to and raising of roof of existing garage building, and formation of basement in existing garage building to be used as a gym with rooms above). Variations required are: to remove the 1.2 m basement excavation underneath the pool and garage buildings, to increase the ridge height of the pool building by 750mm and to introduce additional roof lights to side elevation 2 – **Allowed with conditions**

EPF/1388/19 - Hainault Hall 173 Lambourne Road Chigwell Essex IG7 6JU - Variation of Condition 5: (Approved Plan Numbers) on planning permission EPF/0349/18 (Grade II listed building application for retention of height of rear pool building with incorporation of roof light windows, excavation of pool building by 1.2m to create mezzanine floor above pool, alterations to and raising of roof of existing garage building, and formation of basement in existing garage building to be used as a gym with rooms above). Variations required are: to remove the 1.2 m basement excavation underneath the pool and garage buildings, to increase the ridge height of the pool building by 750mm and to introduce additional roof lights to side elevation 2 – **No further action**

EPF/1403/19 – 33 Amberley Road Buckhurst Hill Essex IG9 5QW - Proposed enlargement of front gable to no. 33 and enlargement of gable to the new approved dwelling (ref: EPF1426/17) adjacent to no. 33 Amberley Road – **Dismissed**

EPF/1574/19 – 38 Woolhampton Way Chigwell Essex IG7 4QH - Proposed single and part double storey rear extension with part demolition of the existing garage – **Allowed with conditions**

EPF/2215/18 – Honeysuckle Cottage Curtis Mill Lane Stapleford Abbots RM4 1HS - The erection of a one and a half storey dwelling attached to the listed building by a glazed link - **Dismissed**

EPF/2221/18 – Honeysuckle Cottage Curtis Mill Lane Stapleford Abbots RM4 1HS - Grade II Listed Building application for erection of one and a half storey dwelling attached by glazed link - **Dismissed**

5. Tree Preservation Orders

None this week

6. S106 Agreements

None this week

7. Changes to Planning Systems

None this week

PORTFOLIO HOLDER DECISIONS

The notification of decisions taken by individual Portfolio Holders is no longer included in the Council Bulletin.

All members of the Council receive automatic email notification of the publication of each individual Portfolio Holder decision and the call-in period for each decision commences immediately. Members wishing to call-in a decision should complete the attached call-in form and return it to Democratic Services before the expiry of five working days following the publication date of the decision. Members should refer to the Constitution (Article 6 - Overview and Scrutiny) for the rules of call-in.